

REGISTRATION INSTRUCTIONS

LET'S GET STARTED!

Registration Begins:

Members - Monday, January 16, 2017

Non-Members - Monday, February 20, 2017

TWO EASY WAYS TO REGISTER:

Online Go to www.metrowestymca.org & click on the "Camp Registration" tab.

In Person Visit us at either of our branches in Hopkinton or Framingham.

PAYMENT OPTIONS

All options will require a \$25 deposit per week (\$50/two-week session) at time of registration.

All AM/PM Care options must be paid in full at the time of registration

1) **May 15 Deadline** – Pay your remaining balance no later than May 15. Payment plans are available; please contact your corresponding business office for more details.

2) **Monthly Payments** – If selected, the Y will automatically charge your debit/credit on the 15th of the month prior to the start of your camp sessions. All camps with a start date in June will be due May 15, all sessions in July will be due June 15, and all sessions in August are due July 15. To choose this option while registering online, please select the "Invoice me later" option and go to <http://www.metrowestymca.org/summer-camps/register-for-camp> and click on the Registration and Payment Plans, "Camp Auto-Draft Setup" tab on the left hand side. You will receive confirmation that your auto-payment plan has been received and processed.

YOUR CAMP ACCOUNT (CAMPDOC)

The MetroWest YMCA continues its partnership with CampDoc; a secure online service that brings ease and convenience to completing your child's additional registration information, uploading health records/physical exams and much more. You will receive an email from CampDoc within two weeks of registration with information and instructions on how to complete the indicated forms. If your child was a camper here last year, your information has been saved in CampDoc and you will only have to make sure that your information is current and up to date. All CampDoc information is due 3 weeks prior to the start of your first session. After the 3 week deadline, all information must be provided at the time of registration; including but not limited to physicals/immunizations, medication authorizations, allergy plans, etc. **Registrations will not be considered complete and children will not be able to attend until all forms and documents are provided.**

PAYMENT AND CANCELLATION POLICY

1) Families will be immediately charged a **non-refundable deposit of \$25 per week per child.**

2) **Prior to April 1, you may transfer your deposit to other camp programs.** After April 1, deposits are non-transferrable. Remaining fees may be refunded less deposit.

3) **Cancellations must be made prior to May 15** to receive a full refund less deposit. **After May 15 there will be no refunds, credits or money transfers** of any kind for withdrawal, failure to attend registered sessions, or partial attendance.

4) **After June 1** all new camp registrations must be done in person by coming into the branch. All CampDoc forms will be filled out at the time of registration- please bring all required physicals and forms with you.

5) A YMCA credit or refund less deposit will be issued if a participant is unable to attend camp due to a prolonged illness/injury lasting 3 days or more. This request must be made prior to the end of the camps session and must be accompanied by a doctor's note.

6) All requests for changes to my child's camp registration must be done in writing via email or letter to the correct camp office. Changes require a 2 week notice and not considered completed until confirmed in writing from the camp office.

7) All previous Y balances must be paid prior to camp registration. **If any Y past due balance is unpaid, your child's spot in camp will be forfeited** and they will not be able to attend. There will be no refunds, credits or pro-rating for missed days.

8) Families who have registered at our member rate must keep their membership active from time of registration through the end of the month their children are participating in camp. **Memberships may not be placed on hold.**

9) All information collected is kept securely by the YMCA. Credit/Debit card information is not accessible by YMCA staff and is kept in a secure system.

10) **There will be a \$10 late pick up fee per child for the first 10 minutes late. You will be charged \$5 for every 5 minutes after.**

11) If your child is on a waitlist we will contact you if an opening is available. Full tuition will be due at the time of enrollment. Waitlists are monitored regularly.

VOUCHER AND CONTRACTED SLOTS

If your child is currently on a voucher/contracted slot at the MetroWest YMCA or previously had a summer only voucher for the MetroWest YMCA, you will be contacted by our business office. Deposit is not required. If you have a voucher outside of the MetroWest Y, the voucher must be provided at the time of registration for the deposit to be waived or you are responsible for leaving a \$25 deposit per session per child.

REGISTRATION CHECKLIST

- Plan your camp weeks
- Fill in form- with dates and codes
- Decide to register in person or online
- If new to online - set up your MetroWest YMCA online account
- Credit/debit card or check for deposit
- Go online & click camp registration tab

After registration:

- Watch for CampDoc email to complete your campers online account and upload health forms and additional information.


FRAMINGHAM & NATICK CAMPS RATES & DATES

Use this registration form to plan out your summer camp weeks.

Enter codes online OR bring into the Y Member Service Desk on registration day.

CAMPER NAME: _____ Grade entering Fall 2017: _____

PARENT NAME: _____ CONTACT _____

| Circle the appropriate fee for each session. In order to receive member rates, memberships must be active through duration of members camp session. Non-member rate is in RED. | WEEK 1 Jun 19-23 | WEEK 2 Jun 26-30 | WEEK 3 July 3-7 (no July 4) | WEEK 4 July 10-14 | WEEK 5 July 17-21 | WEEK 6 July 24-28 | WEEK 7 July 31- Aug 4 | WEEK 8 Aug 7-11 | WEEK 9 Aug 14-18 | WEEK 10 Aug 21-25 |
|--|-----------------------|--|-----------------------------------|--|---|---|--------------------------------|---|--------------------------------|--------------------------------|
| CAMP OCP Entering grades 1-6 7:30am-6:00pm | | | | | | | | | | |
| Camp OCP | \$312/412 04406-01 | \$312/412 04406-02 | \$250/330 04406-03 | \$312/412 04406-04 | \$312/412 04406-05 | \$312/412 04406-06 | \$312/412 04406-07 | \$312/412 04406-08 | \$312/412 04406-09 | \$312/412 04406-10 |
| MY FIRST SUMMER CAMP Half day program - ages 3-5 8:30am-1:00pm | | | | | | | | | | |
| 5 Days/Week Option Price & Code | | \$164/246 04401-02 | \$131/197 04401-03 | \$164/246 04401-04 | \$164/246 04401-05 | \$164/246 04401-06 | \$164/246 04401-07 | \$164/246 04401-08 | \$164/246 04401-09 | \$164/246 04401-10 |
| 3 Days/Week Option Please circle days -MTWTF | | MTWTF \$114/171 04431-02 | MTWTF \$114/171 04431-03 | MTWTF \$114/171 04431-04 | MTWTF \$114/171 04431-05 | MTWTF \$114/171 04431-06 | MTWTF \$114/171 04431-07 | MTWTF \$114/171 04431-08 | MTWTF \$114/171 04431-09 | MTWTF \$114/171 04431-10 |
| 2 Days/Week Option Please circle days -MTWTF | | MTWTF \$82/123 04421-02 | MTWTF \$82/123 04421-03 | MTWTF \$82/123 04421-04 | MTWTF \$82/123 04421-05 | MTWTF \$82/123 04421-06 | MTWTF \$82/123 04421-07 | MTWTF \$82/123 04421-08 | MTWTF \$82/123 04421-09 | MTWTF \$82/123 04421-10 |
| CAMP CLEARBROOK Entering Grades K-4 8:30am-1:00pm | | | | | | | | | | |
| 5 Days/Week Option Price & Code | | \$164/246 04403-02 | \$131/197 04403-03 | \$164/246 04403-04 | \$164/246 04403-05 | \$164/246 04403-06 | \$164/246 04403-07 | \$164/246 04403-08 | \$164/246 04403-09 | \$164/246 04403-10 |
| 3 Days/Week Option Please circle days -MTWTF | | MTWTF \$114/171 04433-02 | MTWTF \$114/171 04433-03 | MTWTF \$114/171 04433-04 | MTWTF \$114/171 04433-05 | MTWTF \$114/171 04433-06 | MTWTF \$114/171 04433-07 | MTWTF \$114/171 04433-08 | MTWTF \$114/171 04433-09 | MTWTF \$114/171 04433-10 |
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| Y STEM ACADEMY, NATICK Entering Grades 1-5 9am-4pm  | | \$283/384 04406-22 | \$226/299 04406-23 | \$283/384 04406-24 | \$283/384 04406-25 | \$283/384 04406-26 | \$283/384 04406-27 | \$283/384 04406-28 | \$283/384 04406-29 | |
| AM CARE 7:00-9:00am \$45 | | \$45 | \$45 | \$45 | \$45 | \$45 | \$45 | \$45 | \$45 | |
| PM CARE 4:00-6:00pm \$45 | | \$45 | \$45 | \$45 | \$45 | \$45 | \$45 | \$45 | \$45 | |
| GYMNASTICS CAMP Entering grades 1-8 8:30am-4:00pm | | SESSION A 6/26-7/7 *two week camp No Camp on July 4 | | SESSION B 7/10-7/21 *two week camp | | SESSION C 7/24-8/4 *two week camp | | SESSION D 8/4-8/18 *two week camp | | |
| Gymnastics Camp | | \$509/654 04409-01 | | \$566/747 04409-02 | | \$566/747 04409-03 | | \$566/747 04409-04 | | |
| AM Care 7:00-8:30am | | \$90 04417-31 | | \$90 04417-32 | | \$90 04417-33 | | \$90 04417-34 | | |
| PM Care 4:00-6:00pm | | \$90 04418-31 | | \$90 04418-32 | | \$90 04418-33 | | \$90 04418-34 | | |
| TEEN CAMPS  | WEEK 1 Jun 19-23 | WEEK 2 Jun 26-30 | WEEK 3 July 3-7 (no July 4) | WEEK 4 July 10-14 | WEEK 5 July 17-21 | WEEK 6 July 24-28 | WEEK 7 July 31- Aug 4 | WEEK 8 Aug 7-11 | WEEK 9 Aug 14-18 | WEEK 10 Aug 21-25 |
| Gymnastics Camp CIT Entering Grades 9 & 10 | Training Week | \$225/297 CIT program price includes one week of training and 2 weeks of camp | | \$225/297 | | \$225/297 | | \$225/297 | | |
| Clearbrook Camp LIT Entering Grades 6-8 | | \$205/270 * two week camp | | \$205/270 * two week camp | | \$205/270 * two week camp | | \$205/270 * two week camp | | |
| YES Volunteer Program Entering Grades 6-8 | | | Training Week | Training Week | \$158/209 Participants must choose one of the training weeks, then choose 2 or more weeks | | | | | |
| CIT at OCP Entering Grades 9-10 | | Training Week | Training Week | \$225/297 CIT program price includes one week of training and 4 weeks of camp | | | | | | |