



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

METROWEST YMCA ONLINE REGISTRATION TIPS

Online registration is quick and easy! You can search by keyword or enter the class code you wish to sign up for. **In order to register online, you need to set up a user profile.**

Please follow the instructions for the TYPE OF MEMBERSHIP YOU HAVE.

ADULT / YOUNG ADULT / SENIOR

- You can use your facility access ID or membership number to set up your user profile and register yourself for classes and programs.

FAMILY MEMBERSHIP

- You can use the ADULTS facility access numbers or membership number to set up your user profile and register yourself AND family members for classes and programs.

YOUTH/ TEEN MEMBERSHIP

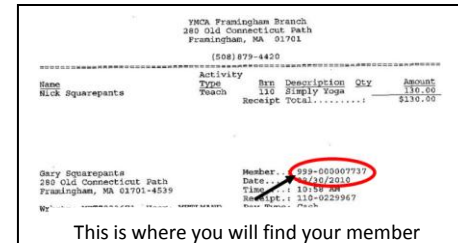
- You can ONLY use your child's MEMBERSHIP NUMBER. This number can be found on a receipt or past confirmation notice. You may also call the Member Service desk to request this number.



This is where you will find your facility access number. You DO NOT need to enter the 00000 (zeros)

ONCE YOU HAVE CREATED YOUR USER PROFILE YOU ARE READY TO REGISTER FOR CLASSES & PROGRAMS.

- Once you have created a login ID, you will automatically be entered into the system. Please record your username (email address) and password for future logins.
- Click on **REGISTER** in the upper left hand corner. Here you will be able to **search** by keyword, branch, class, and day **OR** if you scroll down to the second section you may **type in the CODE of the class**. **The class code can be found in the Program Guide Brochure**. This will bring you directly to the registration page.
- Add the class to your cart. This is REAL TIME registration. You will have 15 min to complete your registration. If you have timed out, you will need to start over again.
- You will need a credit card to complete your registration. (We accept MasterCard, Visa, and Discover)
- Please look at the email confirmation report to see if you have been added to the class. Some classes will have wait-lists and it will state this on the email confirmation. **If your credit card HAS NOT BEEN CHARGED that means you have been wait-listed.**



This is where you will find your member number. You DO NOT need to enter the 999-00000 (nines/zeros)

*Membership Service support will be available during the hours of 7am-5pm Monday through Friday.
Please call (508) 879-4420 x0*