

## **Adventure and Outdoor Education Facilitators - part time - Hopkinton**

### **POSITION SUMMARY:**

Do you enjoy working with youth outdoors? Do you get excited when someone mentions teambuilding? Looking to work your own schedule? A part-time position as an Adventure and Outdoor Education Facilitator will allow you to do all three while also providing the opportunity to develop a variety of technical outdoor skills including; belaying on our high/low ropes course, archery, canoeing, and more! The MetroWest YMCA's Family Outdoor Center is looking for passionate and motivated candidates to join our staffing roster. This position not only supports youth in developing a healthy appreciation for the outdoors but also fosters a community of personal and collective growth.

Part of the appeal of this position is the wide variety of opportunities. At the very base level, facilitators are trained in the basic concepts of experiential learning, challenge-by-choice, and a variety of teambuilding games/challenges/and activities. This also includes an internal level 1 training on our low ropes course. After this, continued training opportunities may include belay training for our high ropes course, USA level 1 archery certification, canoeing instructional skills, snowshoeing, hiking/backpacking, wilderness survival skills and more. Facilitators are able to pick up posted event shifts depending on their training level. These events can include;

- School or corporate groups on our high/low ropes course
- Going into schools to provide teambuilding/leadership activities for students at their sites
- Birthday parties: climbing, archery, slime-making, survival skills, and many other themes
- Teambuilding or outdoor education after-school groups
- Weekly open rock-climbing and archery range reservations (weekend archery classes)
- Community events such as camp-outs, snowshoeing, guided hikes, canoeing and many more!

The calendar of events is constantly changing as some are seasonal, and facilitators are encouraged to bring their own passions and interests to the programs. If you have an idea for a repeating program/class, or one-off community event, we may be able to provide the necessary space and resources for you. Successful facilitators have great communication skills, demonstrate an ability to work with people of all ages and cultures, and are able to be flexible in a fast-paced environment with a mind for safety.

### **ESSENTIAL FUNCTIONS:**

- Provides leadership, instruction and development of all Adventure/Outdoor Ed group programs, events and trips that staff members sign up for. This includes ensuring proper participant supervision, communication with members and other staff, and implementing appropriate coaching/teaching techniques as it relates to the program.
- Provides appropriate briefing, teaching and debriefing as it relates to the program.
- Works under the supervision of the Director to ensure all standard/local operating procedures are followed.

- Maintains all certifications and training hours necessary for the position.
- Helps in the maintenance of accurate and up to date records on the challenge course.
- Ensures a positive working and program environment emphasizing all YMCA initiatives.

Assists the Adventure and OE Director in leading all necessary staff and/or volunteers in accordance with the activity and event needs.

- Responsible for building healthy positive relationships with staff and members.
- Meets and communicates with Adventure and OE Director as necessary, especially regarding schedule, availability, and training.
- Performs other duties and responsibilities that relate to the Facilitator Position.
- Participates in other YMCA activities when appropriate.
- If picking up shifts during summer camp, must go through pre-camp staff training, and stay up to date on all relevant camp-related info whether by attending camp staff meetings, or communicating with Adventure and Outdoor Education Director.

#### **QUALIFICATIONS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the minimum knowledge, skill, and /or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The incumbent must be mature, display good judgment, have strong organizational skills, and the ability to relate well with members. A personal commitment to addressing the needs of the community, demonstrating a healthy professional demeanor and an understanding of the YMCA mission and philosophy are essential.

The position requires a strong background in leadership, coaching, and teaching; or working towards a degree in related fields. Preferred candidates will be bilingual and must be able to interpret and carry out the mission and goals of the MetroWest YMCA. Candidates must be able to work as an integral member of the Adventure/Outdoor Ed Department, and have the ability to handle multiple functions at the same time.

Staff members are required to maintain up to date internal verification, CPR/First Aid (if internal level 3 or higher), any applicable YMCA trainings, and to actively pursue training, learning experiences and certifications as they relate to responsibilities.

#### **PHYSICAL DEMANDS:**

1. Must be physically capable to set up program equipment and have the ability to hear and see activities and problems as they occur.

2. Able to safely and competently physically operate and facilitate in remote areas in varying environmental conditions.
3. Ability to complete all required trainings for this position (ropes course facilitator, etc.).
4. Ability to lift/support up to 50lbs in program environments.

#### **WHAT'S IN IT FOR ME?**

Adventure and Outdoor Education Facilitators receive:

- A competitive hourly pay rate (\$15.00-\$20 per hour) that is determined by the type of event worked and level of training you have been through (lead facilitators also receive an hourly bonus)
- A MetroWest YMCA membership (as long as you work 12 events per year)
- Free outdoor gear rentals, opportunities for training, and professional development
- Potential for upward mobility and so much more!