

Bus Driver – Part Time – Framingham and Natick

Part time Bus Drivers are needed immediately – Pay from \$22.00 - \$30.00 per hour!

ESSENTIAL FUNCTIONS:

All drivers must be at least 21 years of age, be properly insured and have a valid license for the class of vehicle.

Have significant experience working with children and operating the vehicle they will be using.

Demonstrate good character, advanced leadership ability, effective communication skills, and responsible judgment.

A Motor Vehicle Report shall be obtained on all drivers prior to driving for the MetroWest YMCA.

All drivers shall complete and have on file a Drivers Information Form.

Drivers are required to submit to having CORI and SORI reports.

Drivers of passengers shall be trained to assure the safety of each passenger and the property of others. Each driver shall be instructed how to operate the vehicles properly and safely.

Either the driver or someone else on the vehicle must be trained and responsible for rendering first aid or obtaining first aid in the event of an accident.

The driver should do a quick visual inspection every time they get in to the vehicle.

Specific Responsibilities:

Support and abide by all rules, policies, and procedures established by the MetroWest YMCA in the Employee Handbook and Addendums.

Attend all required meetings and/or trainings.

The driver is responsible to pick up his/her vehicle and equipment and also return his/her vehicle on the designated date or by the designated time.

The driver is responsible for daily maintenance and equipment checks to ensure the vehicle is in proper working order and is properly equipped. Keep the vehicle clean and free of litter. The driver must inform his/her supervisor of any mechanical or equipment problems immediately.

Drivers shall inform the office where the vehicle is parked daily when not in use.

Support and encourage other staff members to maintain a positive and motivated working atmosphere.

Assist with other tasks and additional responsibilities as assigned by the Director.

Always represent the MetroWest YMCA in a positive and professional manner.

QUALIFICATIONS:

1. Minimum age of 21.
2. Have CDL and Bus Driver Certifications.

PHYSICAL DEMANDS:

The Bus Driver has a moderately strenuous job. The Driver must sit for long periods and requires intense concentration, particularly in poor driving conditions.

The Bus Driver must work in all different weather conditions including extreme cold and extreme heat.

The Bus Driver requires intense concentration.

The Driver must maintain order and discipline on the bus while driving in a safe and appropriate manner.