



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Janitor/Custodian, Part-Time, Framingham

At the MetroWest YMCA, our mission and core values are brought to life by our culture. In the Y, we strive to live our cause of strengthening communities with purpose and intentionality every day. **We are welcoming:** we are open to all. We are a place where you can belong and become. **We are genuine:** we value you and embrace your individuality. **We are hopeful:** we believe in you and your potential to become a catalyst in the world. **We are nurturing:** we support you in your journey to develop your full potential. **We are determined:** above all else, we are on a relentless quest to make our community stronger beginning with you! Competitive pay and benefits! **Pay up to \$17/per hour based upon experience! Equal Opportunity Employer.**

Essential Functions:

The part time Janitor/Custodian ensures Y is attractive and clean by completing all duties listed on the daily schedule and maintains upkeep of assigned area and equipment.

- Clean and sanitize assigned areas
- Wet and dust mopping, dusting, trash removal, window washing, and vacuuming
- Replaces soap, paper towels, and other supplies
- Clean walls, furniture, equipment, windows and mirrors
- Complete daily and weekly custodial checklists as assigned and scheduled
- Perform special cleaning projects as assigned
- Perform assigned tasks during the day

Responsibilities and Duties:

1. Use all janitorial supplies in accordance to product labels
2. Adhere to authorized dress code
3. Attend all required training sessions and meetings
4. Report all Facility Maintenance issues to the Buildings & Grounds supervisor
5. Report any member complaints to Buildings & Grounds supervisor
6. Knowledge of Department policies and procedures
7. Ensures YMCA building and property is secure during shift and report incidents and hazardous conditions to supervisor
8. Adhere to all safety rules
9. Follow all safety regulations in accordance with OSHA and all other industry guidelines and procedures

Qualifications:

1. High school diploma or General Education Diploma (GED)
2. Six months or more of related experience preferred.
3. Ability to read and interpret instructions, procedures, manual, and other documents

4. Knowledge of cleaning practices and procedures.
5. Ability to understand and follow oral and written instructions
6. Effectively communicate (verbal and writing skills) in English and/or Spanish.
7. Work independently in the absence of supervision
8. Establish and maintain cooperative working relationships with those contacted in the course of duties.
9. Basic understanding of the upkeep and care of equipment.

Work Environment & Physical Demands:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- The employee needs sufficient strength, agility and mobility to perform essential functions, to safely engage with children, and to supervise program activities in a wide variety of indoor and outdoor locations.
- The employee must occasionally lift and/or move up to 40 pounds.

COVID precautions:

- MetroWest YMCA is having employees and members wear masks (optional if fully vaccinated), practice social distancing, continuous facilities cleaning, encourage frequent hand washing/use of antibacterial sanitizer, and encouraging COVID vaccinations.

Qualified and interested applicants please submit a cover letter and resume to Employment@metrowestymca.org or apply online.

[TO APPLY, CLICK HERE TO FILL OUT THE APPLICATION. THEN, SAVE YOUR APPLICATION AND EMAIL IT TO EMPLOYMENT@METROWESTYMCA.ORG](#)