



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Maintenance Staff, Full-Time, Framingham

At the MetroWest YMCA, our mission and core values are brought to life by our culture. In the Y, we strive to live our cause of strengthening communities with purpose and intentionality every day. **We are welcoming:** we are open to all. We are a place where you can belong and become. **We are genuine:** we value you and embrace your individuality. **We are hopeful:** we believe in you and your potential to become a catalyst in the world. **We are nurturing:** we support you in your journey to develop your full potential. **We are determined:** above all else, we are on a relentless quest to make our community stronger beginning with you! Competitive pay and benefits! **Pay \$17.00 - \$21.00 per hour based upon experience.** Equal Opportunity Employer.

Position Summary:

Under the direction of the Association Buildings & Grounds Director and in accordance with Association policies, the **Maintenance/Building & Grounds staff** will assist in the maintenance and upkeep of designated YMCA facilities, equipment, and grounds.

Essential Functions:

- Performs grounds maintenance to ensure timely and proper completion, including but not limited to grass cutting, landscaping and general exterior maintenance to assure the highest standards of appearance and safety are maintained.
- May perform wet and dust mopping, dusting, trash removal, recycling, window washing, pool cleaning, painting, vacuuming, seasonal activities dealing with lawn care and general cleaning.
- Maintain facilities and equipment including proper cleaning or storage after the completion of a task.
- Performs light maintenance such as painting, carpentry, basic repairs, changing light bulbs, annual pool cleaning and preventative maintenance.
- Assess needs, trouble shoot situations, and assist with problem solving, reporting all problems and concerns to the Buildings & Grounds Director on a timely basis for evaluation
- Assists with room set up (tables, chairs, and other equipment for meeting rooms and program areas)
- Responds to requests for cleanup of spills and accidents (including bodily fluids) throughout the facility, using proper procedures and techniques to ensure personal safety and the safety of others.

- Responsible for strict adherence to all MetroWest YMCA policies and procedures related to safety, rules and other regulations.
- Performs other duties as requested or assigned.

Qualifications:

- The candidate must be 18 years of age or older and have a high school diploma or GED.
- Knowledge of the safe operation of standard landscaping equipment and other tools.
- Requires ability to work independently after being given initial instruction
- Requires the ability to effectively communicate in a positive and professional manner with members, supervisors and co-workers.
- Position requires a valid driver's license and satisfactory driving record.
- Must possess reliable transportation for regular travel to various locations.
- Must complete mandatory online training prior to hire.

Physical Demands:

- Constantly moves about for extended periods of time, positioning self to access various areas.
- Regularly handles, adjusts or controls various tools and equipment.
- Requires ability to thoroughly inspect, detect and assess appearance, function and condition of equipment, buildings and grounds.
- Frequently ascends and descends stairs and ladders.
- Must have ability to lift, transport, and stack supplies, furniture and materials weighing up to 70 pounds.
- Work is performed indoors and outdoors and while performing the duties of the job may include exposure to weather conditions prevalent at the time.
- Regularly exposed to dust, dirt, cleaning products, chemicals and solvents.
- Ability to perform essential maintenance to facility or equipment which may involve, but not limited to the following activities: semi-reaching to full-reach overhead; crouching; kneeling; shoveling; carrying; working in narrow and/or confining spaces; underground, overhead, and at ground level; twisting of the waist, shoulders, and legs; and lying on stomach and/or back.

COVID precautions:

- MetroWest YMCA is having employees and members wear masks (optional if fully vaccinated), practice social distancing, continuous facilities cleaning, encourage frequent hand washing/use of antibacterial sanitizer, and encouraging COVID vaccinations.

Qualified and interested applicants please submit a cover letter and resume to Employment@metrowestymca.org or apply online.

TO APPLY, CLICK HERE TO FILL OUT THE APPLICATION. THEN, SAVE YOUR APPLICATION AND EMAIL IT TO EMPLOYMENT@METROWESTYMCA.ORG