



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## Summer Camp Facilities Maintenance, Part-Time

At the MetroWest YMCA, our mission and core values are brought to life by our culture. In the Y, we strive to live our cause of strengthening communities with purpose and intentionality every day. **We are welcoming:** we are open to all. We are a place where you can belong and become. **We are genuine:** we value you and embrace your individuality. **We are hopeful:** we believe in you and your potential to become a catalyst in the world. **We are nurturing:** we support you in your journey to develop your full potential. **We are determined:** above all else, we are on a relentless quest to make our community stronger beginning with you! Competitive pay and benefits! Pay up to \$16.00 per hour. Equal Opportunity Employer.

Under the direction of the Buildings & Grounds Director and in accordance with MetroWest YMCA Association policies, the General Maintenance & Cleaning worker (Seasonal Summer Camp Facilities Maintenance) (18 years or older) will assist in the maintenance and upkeep of equipment and grounds at designated YMCA facilities in Framingham, Hopkinton and possibly other sites.

### Position Summary:

Full time and part time Seasonal Summer Camp Counselors needed for MetroWest YMCA's STEAM summer camp in Natick! Y STEAM Academy will focus on Science, Technology, Engineering, Art, and Math (STEAM). Counselors will oversee the safety and supervision while assisting with the program planning for a group of children entering grades 1st to 5th in accordance with YMCA guidelines and state licensing requirements.

### Essential Functions:

- Responsible for cleaning of restroom facilities, eating areas, and recreational spaces with adherence to strict COVID protocols.
- Performs grounds maintenance to ensure timely and proper completion, including but not limited to grass cutting, landscaping and general exterior maintenance to assure the highest standards of appearance and safety are maintained.
- Maintain facilities and equipment including proper cleaning or storage after the completion of a task.
- Performs light maintenance such as painting, carpentry, basic repairs, changing light bulbs, annual pool cleaning and preventative maintenance.
- Assess needs, trouble shoot situations, and assist with problem solving, reporting all problems and concerns to supervisor on a timely basis for evaluation.

- Assists with room set up (tables, chairs, and other equipment for meeting rooms and program areas).
- Responds to requests for cleanup of spills and accidents (including bodily fluids) throughout the facility, using proper procedures and techniques to ensure personal safety and the safety of others.
- Responsible for strict adherence to all MetroWest YMCA policies and procedures related to safety, rules and other regulations.
- Performs other duties as requested or assigned.

### **QUALIFICATIONS:**

- Must be 18 years of age or older and have a high school diploma or GED.
- Knowledge of the safe operation of standard landscaping equipment and other tools.
- Requires ability to work independently after being given initial instruction.
- Requires the ability to effectively communicate in a positive and professional manner with members, supervisors and co-workers.
- Position requires a valid driver's license and satisfactory driving record.
- Must possess reliable transportation for regular travel to various locations.
- Must complete mandatory online training prior to hire.

### **PHYSICAL DEMANDS:**

- Constantly moves about for extended periods of time positioning self to access various areas.
- Regularly handles, adjusts or controls various tools and equipment.
- Requires ability to thoroughly inspect, detect and assess appearance, function and condition of equipment, buildings and grounds.
- Frequently ascends and descends stairs and ladders.
- Must have ability to lift, transport and stack supplies, furniture and materials weighing up to 70 pounds.
- Work is performed indoors and outdoors and while performing the duties of the job may include exposure to weather conditions prevalent at the time.
- Regularly exposed to dust, dirt, cleaning products, chemicals and solvents.

**Benefits:**

- Flexible Schedule
- MetroWest YMCA membership

**COVID precautions wording section:**

- MetroWest YMCA is having employees and members wear masks (optional if fully vaccinated), practice social distancing, continuous facilities cleaning, encourage frequent hand washing/use of antibacterial sanitizer, and encouraging COVID vaccinations.

Qualified and interested applicants please submit a cover letter and resume to [Employment@metrowestymca.org](mailto:Employment@metrowestymca.org) or apply online.

**TO APPLY, CLICK HERE TO FILL OUT THE APPLICATION. THEN, SAVE YOUR APPLICATION AND EMAIL IT TO [EMPLOYMENT@METROWESTYMCA.ORG](mailto:EMPLOYMENT@METROWESTYMCA.ORG)**