



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

METROWEST YMCA

Early Learning Preschool Teacher/Lead Teacher, Framingham

Provide a quality experience to a group of children and their families in accordance with Department of Early Education and Care regulations (EEC), National Association for the Education of Young Children (NAEYC) standards as well as MetroWest YMCA philosophy, policies, and practices.

Full Time position M-F 9:30am-6:00pm

OUR CULTURE:

Our culture brings our mission and core values to life. In the Y, we strive to live our cause of strengthening communities with purpose and intentionality every day. **We are welcoming:** we are open to all. We are a place where you can belong and become. **We are genuine:** we value you and embrace your individuality. **We are hopeful:** we believe in you and your potential to become a catalyst in the world. **We are nurturing:** we support you in your journey to develop your full potential. **We are determined:** above all else, we are on a relentless quest to make our community stronger beginning with you. **Competitive benefits and pay! Pay \$18.00 - \$25.00 per hour based upon upon role, experience, language's spoken, and degree!** Equal Opportunity Employer.

ESSENTIAL FUNCTIONS:

1. Engage and supervise children using positive guidance and support.
2. Work with Lead Teacher to plan and implement program activities that are culturally relevant, developmentally appropriate and consistent with YMCA priorities. Make ongoing, systematic observations and assessments used to create and monitor progress toward goals for each child.
3. Conduct parent conferences, and maintain positive relationships and effective communication with parents and Y staff. Engage parents as volunteers.
4. Maintain program site and equipment as well as required program records.
5. Adhere to program standards including safety and cleanliness standards.
6. Attend and participate in family nights, program activities, staff meetings and professional development in accordance to individual professional development plan and EEC regulations.
7. Follow YMCA and EEC policies and procedures, including those related to medical and disciplinary situations, child abuse prevention, emergencies, and recording professional development in EEC's Professional Qualification Registry.

8. Models relationship-building skills in all interactions; develops and maintains collaborative relationships with staff, parents and caregivers, and community organizations (e.g., licensing agencies, school administration) to maximize program impact and drive overall outcomes; maintains regular, clear, and concise communication within area of responsibility.
9. With a positive attitude and an open perspective, participate in collaborative and constructive problem solving through direct and respectful communication with children, families, and other Y staff including leadership.
10. Performs other duties as assigned.

QUALIFICATIONS:

1. Must be EEC toddler and preschool teacher certified and committed to ongoing professional development. Individuals should be working toward their EEC lead teacher certification, Associate's or Bachelor's degrees if they have not already been earned.
2. Compliance with EEC licensing regulations.
3. Previous experience working with children in an NAEYC accredited center and using MyTeachingStrategies.com preferred.
4. Ability to plan, organize and implement age-appropriate/developmentally appropriate program activities.
5. Previous experience with diverse populations. Ability to develop positive, authentic relationships with people from different backgrounds.
6. **Bilingual in Spanish or Portuguese preferred.**

PHYSICAL DEMANDS:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- The employee needs sufficient strength, agility and mobility to perform essential functions, to safely engage with children, and to supervise program activities in a wide variety of indoor and outdoor locations.
- While performing the duties of this job, the employee is regularly required to use a computer for extended periods and be able to communicate using a computer and phone/smart device.
- The employee frequently is required to sit and reach, and must be able to move around the work environment.
- The employee must occasionally lift and/or move up to 25 pounds.
- Specific vision abilities required by this job include close vision, distance vision, and the ability to adjust.
- The noise level in the work environment is usually moderate.

Qualified and interested applicants please submit a cover letter and resume to Employment@metrowestymca.org or apply online.

TO APPLY, CLICK HERE TO FILL OUT THE APPLICATION. THEN, SAVE YOUR APPLICATION AND EMAIL IT TO EMPLOYMENT@METROWESTYMCA.ORG