



FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

**METROWEST YMCA**

September 2023

**Playgroup Facilitator and Before School Lead, Part to Full Time  
Location: Ashland, Holliston, Hopkinton and Natick**

**POSITION SUMMARY:**

At the MetroWest YMCA, our cause defines us. We know that lasting personal and social change comes about when we all work together. That's why, at the Y, strengthening community is our cause. Every day, we work side-by-side with our neighbors to make sure that everyone, regardless of age, income or background, has the opportunity to learn, grow and thrive.

Imagine going to work knowing that what you do each day positively impacts the lives of the people in your community. Working at the Y, you'll discover more than a job - you'll enjoy a career with a future and the opportunity to make a lasting difference in the lives of those around you.

This position supports the work of the MetroWest YMCA, a leading nonprofit, charitable organization committed to strengthening community through youth development, healthy living and social responsibility. **Pay \$19.00 - \$20.00 per hour! Competitive benefits for full time!** Equal Opportunity Employer.

**This position has two primary roles:**

School's Out Before School Leadership: Oversees the daily operations of us before school program at Marathon Elementary School in Hopkinton. This role is an important part of our before and after school program, School's Out, and requires a dedication to teamwork and some administrative duties.

Project ABC: Helping Families Advocate, Belong, and Connect is a Department of Early Education and Care (EEC) Coordinated Family and Community Engagement Grant (CFCE), managed by the MetroWest YMCA. Help organize and facilitate family and community engagement activities and supplies resources and referrals for families with children birth through school age.

Desired personal qualities include understanding and open-mindedness, flexibility, warmth and a passion for working with children and families, both independently and in a team environment.

**Opportunity for position to shift from part time to full time which may include additional duties such as School's Out van driver to transport up to 8 elementary school children.**

**QUALIFICATIONS:**

- A bachelor's degree in a related field or equivalent is preferred and committed to ongoing professional development.
- Experience working with children in EEC licensed program.
- Will need to comply with EEC (Department of Early Education and Care) licensing regulations.
- Ability to relate effectively to diverse groups of people from all social and economic segments of the community.
- Flexibility to work at other MetroWest Y sites as needed and appropriate.
- Access to reliable transportation.

**Physical Demands:**

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- The employee needs sufficient strength, agility, and mobility to perform essential functions, to safely engage with children, set up and break down safe and engaging playgroup environments, and to supervise program activities in a wide variety of indoor and outdoor locations.
- While performing this job's duties, the employee is regularly required to use a computer for extended periods of time and communicate using a computer and phone/smart device.

**Benefits**

Medical, Dental, Vision Insurance

Employee Referral Program

Retirement Plan – 10% YMCA contribution (eligible after 1,000 worked for each of two years; 21 years and older)

403(b) Smart Account Retirement Savings Plan

Vacation

Holidays

Earned Sick Time

Newborn/Adoption Parental Leave

Professional Development Opportunities

MetroWest YMCA Household Membership

MetroWest YMCA Program Discounts

And more!

Qualified and interested applicants please submit a cover letter and resume to [Employment@metrowestymca.org](mailto:Employment@metrowestymca.org) or apply online.

**TO APPLY, CLICK HERE TO FILL OUT THE APPLICATION. THEN, SAVE YOUR APPLICATION AND EMAIL IT TO [EMPLOYMENT@METROWESTYMCA.ORG](mailto:EMPLOYMENT@METROWESTYMCA.ORG)**